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*Telegram: Cadair - Bahamas*

**Form No.:**

**DEPARTMENT OF CIVIL AVIATION  
CRAWFORD STREET, OAKES FIELD  
Nassau, N.P. The Bahamas**

**AIR TRANSPORT LICENSING**

**APPLICATION – AD-HOC CHARTER  
BAHAMIAN & FOREIGN OPERATORS/CARRIERS**

**Section (1).**

<i>Particulars on Operator/Air Carrier's President</i>
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<i>a) Full Name (Including initials)</i>	
<i>b) Date of birth.</i>	
<i>c) Present Address &amp; Passport Number</i>	
<i>d) Nationality.</i>	
<i>e) Full Address (Include Telephone, Facsimile and E-Mail, when available.</i>	

**Section (2).**

<i>Particulars on Operator/Company</i>	
<i>a) Full Name of Operator/Company</i>	
<i>b) Present Address</i>	
<i>c) Country Of Registry</i>	

**Section (3)**

**Documents to be Submitted Along with the Application.**

- a) Certificate of Insurance.**
- b) Certificate of Airworthiness.**
- c) Certificate of Registration**
- d) Lease agreement or bill of sale**
- e) Air Operators Certificate (AOC)**  
*Issuance of AOCs to the applicant by its homeland Government and The Bahamas Government is a mandatory requirement for the successful processing of an AD-HOC Charter Permit.*
- f) Copy of Business Licence issued by The Bahamas Government.**

**Section (4)**

**Requested Route of Flight and Date/Time**

- a) Specify Point (Country and airport) of Departure:**
- b) Specify Destination (airport) in The Bahamas:**
- c) Submit an accurate **Time-Table**. Specify Date and Time of Departure and Arrival at all airports.**

**Section (5)**

<i>Description of Service.</i>	
<i>a) Passenger, e.g. Inclusive Tour/Group Charter, etc.</i>	
<i>b) Cargo, e.g. (household/foodstuff/dynamite, etc.)</i>	

**Section (6)**

<i>Handling Agency --- The Bahamas</i>
<i>Name and Address:</i>

**Section (7)**

<i>Country of Registry</i>	
<i>a) Number of Passengers</i>	
<i>b) Aircraft (Type and Series)</i>	

**Section (8)**

<i>Fees</i>
<i>The fee for a one (1) time AD-HOC Charter Permit is \$100.00. Cheques shall be made payable to the Director of Civil Aviation.</i>

**Section (10)**

<i>Note: Commercial air operations to/ from and within the Commonwealth of The Bahamas without prior written approval is strictly prohibited.</i>
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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Document must be printed in COLOR ONLY completed and FedEx to: Civil Aviation attn; Anthony Dean, Crawford Street. Oakes Field Nassau, New Providence. Note: Aerial permit requires a minimum of 14 working days for approval. Tel: 242.326.0321. For additional information contact Mr. Dean [anthonydean@bahamas.gov.bs](mailto:anthonydean@bahamas.gov.bs) or [anthonydean\\_888@hotmail.com](mailto:anthonydean_888@hotmail.com)**

Department of Civil Aviation

Air Transport Licence – Bahamian &amp; Foreign Operators.

Original Document shall be submitted for processing annual licence and or permit.